

אולפנת אורלי - תקנון תשפ"ב Ulpanat Orly - School Policies 2022/23

Ulpanat Orly is renowned for its warmth, family-like and wholesome environment, and desire to enable each student to grow in her academics, *middot* and personal relationship with *Hashem*.

The following policies were written with much thought and reflection in order to create a place where students enjoy learning and also to ensure that it is a school where learning can be most successful.

1. Attendance

Arriving at school on time is crucial. School begins at **9:00 am**. Students are expected to be present and prepared before class begins (both for in school learning or on Zoom, should the need arise). Students must sign in upon arrival at the front desk and hand in their phone.

If a student arrives after 9:10, she will be marked late unless there's a reasonable excuse. Students arriving after 9:30 a.m will not be permitted into classes without communication from a parent. Students will receive a grade for latenesses at the end of each quarter.

Students may not leave school grounds during school hours without express permission from Ulpanat Orly staff.

Students may sign out of school only with written communication from an authorized person (as specified on the local tiyul form).

No student has a free period unless specifically notified by the administration. Attendance will be taken at the beginning of every class.

Absences should be limited to sickness and extenuating circumstances and a parent should notify the school office in the morning. Doctor appointments and family vacations should be scheduled during off-school hours, unless absolutely necessary. Any classes missed are the sole responsibility of the student to make up.

2. Integrity and Accountability

An Ulpanat Orly student is expected to take responsibility for her decision making. Students are responsible for completing work and assessments on time. If a student has a conflict, she is responsible for approaching the teacher to figure out an alternative plan together.

Trust is the foundation of any successful relationship. Cheating and plagiarism of any kind will not be tolerated. The goal of Ulpanat Orly teachers is to support the learning and growth of each student. Integrity and honesty are essential to this process.

3. Equipment Requirements

Any lost, misplaced, vandalized, or seriously damaged school books or equipment must be paid for and replaced. Students damaging school property will be required to pay for repairs or replacement.

4. Electronics and Technology

Finding a healthy balance for proper use of phones, technology, and social media is a challenge faced by many adults and students alike. Teaching students to make healthy choices surrounding technology will help them in their learning and success at Ulpanat Orly and prepare them for a future of responsible use.

Students will check-in their phones each morning. Phones will be kept in a safe and secure location in the office and students will need permission from an administrator to use their phones. If teachers choose to involve technology in the learning process, they may decide to give permission to students to use their phones in addition to or instead of the school computers.

Any other personal devices need explicit permission from an administrator to be used during school.

School computers are for school work only. Students should only be using a computer with the permission of a teacher.

No picture or video taken in school or during school activities may be shared without express permission from the school administration.

5. Dress Code

The purpose of a dress code is to encourage individuality, while striving to adhere to *halacha* and respect the homes of our diverse community.

Students must be dressed in a neat and presentable manner at all times. The dress code includes shirts with an Orly semel. Shirts should have a round collar and at least $\frac{3}{4}$ sleeves and can be purchased at Shir L'Isha in Neimi. Skirts must cover the knees and slits should not come above the knee. Clothing should not be too tight. Sweatshirts must be plain (company name/logo is fine) and must be worn over a school uniform shirt. Hair dye is allowed of a natural color only and piercings should be limited to ears.

All determinations will be made by school administration.

A collection of school shirts and skirts will be kept in the office. In the event that a student's dress is not in line with the dress code, she may be asked to change. It is her responsibility to then return the borrowed clothing washed.

Ulpanat Orly students are expected to carry themselves with dignity and contribute productively to the wholesomeness of the environment.

6. Behavioral Expectations in and out of School

The expectation of each Ulpanat Orly student is to be respectful of all, regardless of our differences. In order to facilitate a community of acceptance and belonging, aggressive behavior of any sort will not be tolerated.

Any of these behaviors may result in penalties up to and including expulsion:

- Foul or threatening language of any kind
- Bullying and harassing
- Fighting (including "play fighting")
- Use of technology (email, texting, social media) to threaten, harass, defame or "put down" Ulpanat Orly students, staff, or the school.

Drinking, smoking, vaping or use of drugs is not tolerated. Any violation is grounds for immediate expulsion.

I have read and agree to uphold the Ulpanat Orly policies.

Student Signature

Parent Signature

Date